

## Presentation Functions | At a Glance



### PowerCom Shortcut keys:

Function Name	Available From	Shortcut
Next Action	Any Screen	Space Bar
<b>S</b> top Polling	Polling Screen	Space Bar or S
Connect <b>B</b> ase	Polling Screen	B
<b>C</b> ontinue Polling	Stop Screen	C
<b>D</b> isplay Chart	Stop Screen	Space Bar or D
Clear Data & <b>R</b> evote	Stop or Display Screen	R
Show / Hide <b>A</b> bsentee	Polling Screen	A
Start / Stop <b>M</b> usic	Polling Screen	M
Start / Stop <b>T</b> imer	Polling Screen	T
<b>I</b> mpromptu Questions	Stop or Display Screen or Non Polling Slide	I
Show / Hide Weight	Display Screen	U
<b>W</b> inners	Display Screen	W
Roll Call/ <b>K</b> eypad Serial# List	Polling Screen	K
Short Messa <b>G</b> e Service	Stop or Display Screen or Non Poller Slide	G
<b>E</b> lection	Stop or Display Screen	E
Polling Detai <b>L</b>	Stop or Display Screen	L
Das <b>H</b> Board	Polling or Stop or Display Screen	H
Blink <b>C</b> orrect Answer	Display Screen	O
Demographic Cut	Display Screen	Alt + Numeric Key
View Priority	Display Screen of Priority Question	Ctrl + Numeric Key

- ▶ Right click on Poller Box for all available action shortcuts.
- ▶ To display Demographic Analysis, use **Alt + 1** to **Alt + 9** to switch between Demographic question.
- ▶ To display Priority answers in sequence, use **Ctrl + 1** to **Ctrl + 9** to display Priority answer choices.
- ▶ To display Import Demographic Analysis, use **Shift + 1** to **Shift + 9** to switch Demographic question.

### After Polling Stops or result is displayed, you can use these PowerPoint shortcut keys:

Function Name	Shortcut
First Slide	Home, 1+ Enter
Last Slide	End
End The Slide Show	ESC
Next Slide	Page Down
Previous Slide	Page Up
Next Action	Space Bar
Display / Close A Black Screen	B or PERIOD
Display / Close	COMMA

### Notes:

1. PowerCom strongly recommends you to use "Dual monitors with presenter view" for slide show. Please review "Dual monitors with presenter view" online help topic before using Dual Monitor display.
2. During the polling, PowerCom short cut keys are disabled, except SpaceBar and Powerpoint applicable short cut keys.
3. When a slide loses focus, the short cut keys may not work properly. In such a situation, click the poller box to gain focus and the short cut keys will work again.



## View and Change Address Mode | Keypad No. | Channel No.



### Notes for PowerCom RF2:

- Do not connect keypads to base when changing the settings.
- Press **Link key** and **DEL key** simultaneously to access keypad menu, press the soft key right and left button to locate the menu items.

#### View and Change Address Mode:

*Note: Power off and on keypad after changing the address mode to alter the settings.*

	Address Mode	View Keypad Mode	Change Keypad Mode
PowerCom RF2	Static mode	When keypad is powered on, LCD will display Welcome and keypad ID.	Enter keypad menu, locate keypad Mode, to set up Mode.
	Dynamic mode	When keypad is powered on, LCD will display "Searching for Bases..."	

#### View and Change Keypad No.:

	Address Mode	View Keypad No.	Change Keypad No.
PowerCom RF2	Static mode	When powering on keypad, LCD will display Keypad ID	Enter keypad menu, use soft keys to locate Address, use numeric keys to set up keypad Number, finally press SEND to save.
	Dynamic mode	Power on keypad and connect Base, then press link key and LCD will display keypad ID	System will automatically assign Keypad ID after the user selects the channel.
PowerCom RF1	Static mode	Press CLR AND "1" simultaneously for 3 seconds. Once released, the LED indicator will flash in green and red. The number of times the LED indicator flashes in green will represent the Channel No. and keypad ID. The green flashes will indicate in the sequence of 1st and 2nd digit of Channel No, followed by 1st, 2nd and 3rd digit of Keypad ID. Red flashes will be used as separator to separate the green flashes.	Make sure base station was detected properly. Choose "Change Keypad Channel and Address" from Device drop down menu of Powercom tab. Follow the instructions to continue.
		Press "5" and "1" buttons simultaneously for approx. 1 second. Once released, the LED indicator will flash in green and red. The number of times the LED indicator flashes in green will represent the Channel No. and keypad ID. The green flashes will indicate in the sequence of 1st and 2nd digit of Channel No, followed by 1st, 2nd and 3rd digit of Keypad ID. Red flashes will be used as separator to separate the green flashes.	Make sure base station was detected properly. Choose "Change Keypad Channel and Address" from Device drop down menu of Powercom tab. Follow the instructions to continue.

#### View and Change Keypad Channel:

	Address Mode	View Keypad Channel	Change Keypad Channel
PowerCom RF2	Static mode	When powering on keypad, press link key, and LCD will display keypad Channel.	Enter keypad menu, use softkeys to locate Base ID, use numeric keys to set up keypad Number, finally press SEND to save.
	Dynamic mode		System will automatically display all available channel ID, user will select the channel and then press SEND key (or middle softkey) to connect.
PowerCom RF1	Static mode	The same as 'view keypad No.' stated above.	The same as 'change keypad No.' stated above.
PowerCom Mini	Static mode	The same as 'view keypad No.' stated above.	The same as 'change keypad No.' stated above.

► **Address Mode:** Both the base and the keypads must be configured to the same mode, otherwise they will not work together.

